September 21, 2017

Attn: Eric Casey, Executive Director, NOWRA

We are pleased to inform you that the Massachusetts Title 5 Onsite Advisory Committee, on behalf of MassDEP, has approved the following course/seminar/event/training/conference for Title 5 TCHs (Training Contact Hours):


This training has been approved for **TCHs “as awarded”** for the sessions of the conference attended for **Soil Evaluator (SE) and System Inspector (SI)** renewal or activation under the Massachusetts Title 5 program. Please use the following “T5…” tracking code on all correspondence with your students/attendees, and, in particular, on letters or certificates of course completion provided after the training:

**T517-0024**

If this training is offered again in the future, you may be able to use the same approval number(s) if the agenda has not significantly changed – if unsure, please confirm with us (NEIWPCC) prior to the next offering. For any significant changes to the agenda or speakers, a new submittal and subsequent approval number(s) will be required.

Please make sure to convey to all participants that **it is the responsibility of the individual student/attendee** to retain proof of their course completion and to submit it to NEIWPCC when they are notified about their renewal. They will need to submit proof of course completion (i.e., a copy of the Certificate of course completion) with their renewal notice in order to receive the TCH credit. NEIWPCC does **not** maintain registration/participation records for these courses. It is the responsibility of the training provider to maintain course attendance/registration records in case of student audit.

NEIWPCC maintains a web page with approved TCH course listings for Title 5 professionals. This course will be added to the list(s) at the time of the next update to the listings. The web page is located at [http://neiwpcc.org/our-programs/wastewater/mass-title-5/approved-title-5-tch-courses/](http://neiwpcc.org/our-programs/wastewater/mass-title-5/approved-title-5-tch-courses/), and will be updated periodically.

Sincerely,
Paul Spina, Information Officer
Wastewater and Onsite Programs
978-349-2516 or pspina@neiwpcc.org