

August 7, 2010

Mr. W. Eric Casey
Executive Director
National Onsite Wastewater Recycling Association
4601 Fairfax Drive, Suite 1200
Arlington, VA 22203

Dear Mr. Casey:

The Pennsylvania Department of Environmental Protection (DEP) has received the National Onsite Wastewater Recycling Association's (NOWRA) *Conference Notification* application requesting sewage enforcement officer (SEO) credits for attending the *2019 NOWRA On-Site Wastewater Mega-Conference* being held in Loveland, CO on October 13-16, 2019. The conference will consist of one (1) day of organizations' meetings, two (2) days of presentations and one (1) day of field trips.

Table 1 summarizes the number of contact hours that have been approved by DEP under NOWRA's Sponsor ID #10.

Table 1

Course ID#	Title	Approved Hours
9031CONF-0010CONF	2019 NOWRA Mega-Conference; 10/14/2019; AM	1
9032CONF-0010CONF	2019 NOWRA Mega-Conference; 10/14/2019; PM	1
9033CONF-0010CONF	2019 NOWRA Mega-Conference; 10/15/2019; AM	1
9034CONF-0010CONF	2019 NOWRA Mega-Conference; 10/15/2019; PM	1
9035CONF-0010CONF	2019 NOWRA Mega-Conference; 10/16/2019; AM	1
9036CONF-0010CONF	2019 NOWRA Mega-Conference; 10/16/2019; PM	1

Each one-half day comprising of at least 2.5 *relevant* hours of conference session is worth one contact hour. Up to a total of 6 credits may be earned for attending the conference.

Travel times, breaks, meals, business meetings or other related organizational business activities are not included in the technical session presentations and do not qualify as SEO continuing education contact hours. However, attendance at open conference exhibit areas does count towards active session time as long as the SEO attends at least 1.5 hours of technical conference session presentations for each 2.5 hours of conference attendance. Please refer to the *Training Provider Manual*, Section 5.B.3 for further clarification.

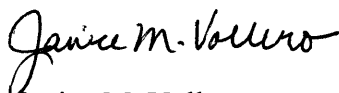
DEP will expect you to adhere to the guidelines and reporting requirements found in the *Training Provider Manual* for the Pennsylvania on-lot sewage system training program. Sponsors agree that all training will reflect and promote compliance with all Pennsylvania laws and DEP regulations, policies, and guidelines. Failure to abide by the training course guidelines or any effort determined to be willful to promote or direct violation of Pennsylvania laws or DEP regulations, policies, or guidelines may result in the termination of sponsor approval. All course

approvals will be simultaneously withdrawn.

A spreadsheet which can be utilized to submit roster reports to DEP will be transmitted via email. In addition, per the *Training Provider Manual*, sponsors must issue a certificate, letter, or other instrument of verification of successful completion to participants who have satisfactorily completed the courses.

Thank you for your participation in the Pennsylvania on-lot sewage system training program. If you have any questions regarding this approval, please contact me by e-mail at jvollero@pa.gov or by telephone at 717.772.5157.

Sincerely,



Janice M. Vollero
Water Program Specialist
Division of Municipal Facilities