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October 2, 2024

Attn: Tom Groves – National Onsite Wastewater Recycling Assn. (NOWRA)
tgroves@nowra.org

We are pleased to inform you that the Massachusetts Title 5 Onsite Advisory Committee, on behalf of MassDEP, has approved the following course/seminar/conference for Title 5 TCHs (Training Contact Hours):

2024 Onsite Wastewater Mega-Conference, on 10/20/2024-10/23/2024
at Spokane Convention Center - Spokane, WA

This training has been approved for **as awarded up to 18 TCHs SE/SI** for renewal or activation under the Massachusetts Title 5 program. In addition to the students' names, course title, date, and number of hours awarded, please use the following tracking code on letters or certificates of course completion, as well as on all correspondence with your students/attendees:

T524-044

If this training/seminar/conference is offered again in the future, you should be able to use the same approval tracking code if the agenda has not significantly changed – if unsure, you may contact us (NEIW PCC) prior to the next offering. For any significant changes to the agenda or speakers, a new submittal and subsequent approval number will be required.

Please make sure to convey to all attendees that **it is the responsibility of the individual student/attendee** to retain proof of their attendance and to submit it to NEIW PCC when they are notified about their renewal. They will need to submit proof of attendance (i.e., copy of the Certificate of Attendance/Completion) with their renewal notice in order to receive the TCH credit. NEIW PCC does **not** maintain attendance records for these courses. It is the responsibility of the training provider to maintain course attendance records in case of student audit.

NEIW PCC maintains a web page with approved TCH courses for Title 5 professionals. This course will be added to that list at the time of the next update to the list. The web site is located at <http://neiwpsc.org/our-programs/wastewater/mass-title-5/approved-title-5-tch-courses/>, and will be updated periodically.

Sincerely,
Michelle Jenkins
Information Officer
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